



Jan Nayak Ch. Devi Lal Memorial College
(Affiliated to Ch. Devi Lal University, Sirsa)

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Ref. No./JCDMC/25/1639

Date: 13/12/2025

Re- CONSTITUTION OF COLLEGE COMMITTEES

This is to inform all that the following committees have been re-constituted for the smooth conduct of various academic, research, cultural and other related activities the College for the Session 2025-26 (Even Semester). All the Conveners/ In-charges & Members of the committees will perform their task smoothly with full interest and dedication with immediate effect:

Sr. No	Name of Committee	Committee Convener/In-Charge	Members	Remarks & Signature
1.	Advisory Committee	Sh. Ranjeet Singh	All HODS Dr. Amreek Singh Mr. Rajvir Singh	
2	Alumni Association & Annual Convocation & Parents' Teachers Association	Dr. Amreek Singh Dr. Rakesh Kumar	Ms. Kiran Bala Ms. Savita Kumari Ms. Nidhi Bansal Ms. Kavita Aggarwal Mr. Deepak Puri Ms. Ikwant Kaur Mr. Nitin (LT) (To assist for all record & document keeping)	
3	N.S.S. Unit Youth Red Cross Society	Dr. Seema(PO, NSS) Dr. Pragati Rathi (YRC)	Dr. Amreek Singh Dr. Pargat Kaswan Ms. Madhu Rani (Eng) Ms. Rachna Rani (BCA) Ms. Pooja (B.Com) Mr. Gurnam Singh Note: (All will be equally responsible for all activities of NSS & YRC)	
4	Red Ribbon Club Eco Club	Ms. Pooja (Commerce) (Red Ribbon Club) Ms. Anjali (Eco Club)	Dr. Bindiya Dr. Shweta Ms. Tashima Ms. Ritu Ms. Rajveer	
5	National Cadet Corps (NCC)	Mr. Anil Kumar CTO	Mr. Kuldeep Ms. Rachna Rani Mr. Rajvir Singh	

6	Fee Committee	Ms. Neha Garg Mr. Sandeep Dutta (Accountant) Regular messages & phone calls etc to be initiated for pending fee etc.	Dr. Amreek Singh Ms. Nidhi Bansal Dr. Nidhi Saini Dr. Madhu Bala	
7	Internal Assessment, Univ.Exam, Sessional & Practical Exam	Dr. Nidhi Saini & Ms Pooja (BCA) (Internal Assessment) Dr. Pragati Rathee & Ms. Rajbeer Kaur (Practical Exam) All Dept. Clerks & LTs	Ms. Pooja (Commerce) Dr. Nidhi Saini Dr. Sunil Ms. Madhu kamboj Ms. Sukhjeewan Mr. Deepak Puri Ms. Rachna	
8	IQAC/ UGC/ NAAC/ Seminar/Workshop/ Research & Development Inspection Committee/ Internship cell	Sh. Ranjeet Singh Dr. Anita Makkar(IQAC) Mr. Rajvir Singh	Dr. Indu Dr. Rakesh Kumar Mr. Somvir Singh Ms. Nidhi Bansal Dr. Madhu Bala Dr. Sunil Dr. Monika Rani Dr. Bindiya Dr. Pooja Devi (Maths) (Dr. Bindiya & Ms. Sukhjeewan will regularly visit UGC etc.for latest updates & will take necessary action accordingly.)	
9	NEP Committee	Dr. Rakesh Kumar Mr. Somvir Singh	All HOD's Dr. Anita Makkar Dr. Sunil Dr. Madhu Bala Dr. Monika Ms. Charu Ms. Kavita Aggarwal Dr. Amandeep Kaur Ms. Pooja (BCA)	
10	Maintenance, Sanitary & Cleanliness Committee	Dr. Amreek Singh Mr. Gurnam	Mr. Kuldeep Singh Dr. Monika Rani Mr. Akshay Kumar	
11	Time Table Committee	Ms. Kavita Aggarwal (In-charge) Mr. Parveen Sharma Ms. Upasana Mehta Dr. Amandeep Kaur	All Dept. Time Table In charges	
12	Discipline Committee	Sh. Ranjeet Singh:Chairperson Dr. Amreek Singh (Nodal Officer) Ms. Savita Kumari (Nodal Officer)	Mr. Kuldeep Singh Dr. Pragati Rathi Dr. Seema Rani Dr. Madhu Bala Dr. Pargat Kaswan Mr. Rajvir Singh (Superintendent JCDM) All members will take round of campus, hostels etc. in routine & ensure proper discipline & zero ragging etc.	
13	Admission Cell	Dr. Amreek Singh (Incharge)	All HODs	

		Mr. Somvir Singh (Nodal Officer Admission Cell) Dr. Rakesh Kumar Dr. Anita Makkar (Convener)		
14	AISHE Committee	Dr. Rakesh Kumar (Nodal Officer) Mr. Somvir Singh	Dr. Shweta Dr. Nidhi Saini Mr. Rajpal Mr. Kapil	
15	Women Cell	Dr. Indu: Presiding Officer Ms. Kavita Aggarwal: In charge	Ms. Savita Kumari Dr. Bindiya Dr. Amandeep (Pol. Sc.) Mr. Deepak Puri Ms. Shalu Devi Mr. Rajvir Singh (Non- Teaching) Ms. Saroj (Asstt. Librarian)	
16	APRO, Prospectus/Magazine Committee,	Mr. Deepak Puri Ms Neha Garg	Ms. Kiran Bala Dr. Priti Ms. Pooja Kamboj Mr. Parveen Sharma	
17	Website Committee	Ms. Rachna (Incharge Website)	Ms. Palak Ms. Gurvinder Mr. Anil	
18	Placement & Career Counseling Committee, Skill enhancement , Competitive Exam	Ms. Kavita Aggarwal Ms. Rajbir Kaur Dr. Bindiya	Dr. Sunil Dr. Sonia Ms. Pooja (Commerce) Ms. Anjali Dhawan Ms. Farneek Brar Ms. Upasana Mehta	
19	Legal Literacy Cell , Intellectual Property Rights & Vigilance Cell	Dr. Indu Ms. Neha Garg	Dr. Nidhi Saini Dr. Amaneep Kaur Ms. Veerpal Kaur	
20	Cultural Committee & College Literary Society	Dr. Amreek Singh Ms. Kiran Bala Dr. Bindiya Mr. Parveen Sharma	Dr. Monika Rani Ms. Rajbeer Kaur Ms. Ikwant Kaur Ms. Madhu Rani (Eng)	
21	Tobacco & Anti Drugs & Dhakad Team	Dr. Pargat Kaswan (Tobacco & Anti Drugs) Ms. Kavita Aggarwal (Dhakkad Team)	Ms. Nidhi Saini Ms. Priyanka Goyal Ms. Tahsima Ms. Veerpal Kaur	
22	Road Safety Club	Mr. Kuldeep Singh (Road Safety)	Dr. Pargat Kaswan Mr. Anil Ms. Arti	
23	Bursar & Univ. Work	Dr. Amreek Singh	Mr. Sandeep Dutta	

	In charge		(Accountant) Mr. Kapil Sharma Mr. Rajpal	
24	Result Analysis Committee	Ms. Savita Kumari Ms. Sukhjeewan Mr. Kapil Sharma	Dr Pragati Rathi Ms. Anjali Ms. Shalu (Hindi) Ms. Rajveer Kaur (Bio-tech)	
25	Students Promotion	Ms. Neha Garg Dr. Monika Rani Dr. Pragti Rathi	Mr. Rajpal All HOD's All Dept. Clerks & LTs	
26	SC/ST/OBC Welfare & Complaints Cell	Sh. Ranjeet Singh SC/ST/OBC welfare : Mr Somvir (Convener)	Dr. Amreek Singh Dr. Rakesh Kumar Ms. Neha Garg Dr. Pargati Ms. Madhu Dr. Sunil Mr. Kapil: (Dy. Supdt.)	
27	Purchase, Disposal Committee & Construction Committee	Dr. Amreek Singh Ms. Ikwant kaur Mr. Sandeep Dutta (Accountant)	All HODs	
28	Electoral Literacy Cell (ELC), Community Outreach & Social Welfare Cell	Ms. Kiran Dr. Monika Rani	Dr Indu Ms. Pooja (Commerce) Dr Amandeep (Pol Sc.)	
29	Psychological Counseling Cell & Mental Health & Well Being Cell	Ms. Har Ridey Pal Kaur	Ms. Kiran Bala Ms. Ikwant Kaur Ms. Farneek Kaur Dr. Bindiya	
30	Internship Cell	Dr. Sunil (Nodal Officer)	Dr Indu Dr. Monika Dr. Nidhi Saini Ms. Pooja (Commerce) Ms. Upasna Dr. Amandeep Kuar (Maths) Mr. Kapil (Dy. Supdt.)	
31	Internal Committee, Grievance Redressal & Sexual Harassment Cell, Anti Ragging	Ms Savita Kumari: (Presiding Officer)	Dr. Indu Dr. Amreek Singh Dr. Rakesh Kumar Mr. Rajvir Singh (Supdt.) Ms. Saroj Adv. Ms. Daljit Kaur Ms. Nidhi (Student) Mr. Ravi Jangra (Student) Ms. Maneeta (Student)	
32	ABC Id Committee	Dr. Shweta Ms. Rachna	Ms. Arti Ms Veerpal Ms Gurmeet Kuar Ms Vanita Ms Madhu Kamboj Dr. Amandeep (Maths) Ms Rajveer (Biotech) Dr. Pragati Rathi Ms Anjali Dhawan Ms Madhu (English)	

33	MOOC Cell	Dr. Indu (Co-Ordinator)	Mr Kuldeep All HOD's
34	NIRF	Dr. Anita Makkar	Dr. Sunil Mr. Rajveer Singh Mr. Rajpal Mr. Kapil Mr. Sandeep
35	Scholarship Cell	Ms. Nidhi Bansal (Scholarship Incharge)	Dr. Nidhi Saini Ms. Neha Garg Ms. Saloni Ms. Gurmeet Kaur Mr. Kapil: (Dy. Supdt.)

The following are Incharges for Various Duties:

1. College Inspection: Dr Anita Makkar, Dr. Rakesh Kumar & Mr. Somvir Singh
2. University Exam & Students Promotion: Dr. Sunil & Mr. Rajpal
3. Internal Assessment: Dr. Nidhi Saini & Mr. Rajpal
4. Practical Exam: Dr. Indu & Mr. Kapil Sharma
5. NEP-2020: Mr Somvir Singh & Dr. Rakesh Kumar
6. Website: Ms. Rachna
7. DMC, Degree & Result : Ms Neha Garg & Mr. Kapil Sharma & Mrs. Santosh Narula
8. Training Placement & Admission Data: Ms. Kavita Aggarwal & Dr. Bindiya
9. Bus Pass : Mr. Kapil Sharma
10. I-Card: Mr. Kapil Sharma
11. Maintenance work : Dr. Amreek Singh & Mr. Gurnam
12. Press & Media Publicity: Mr. Deepak Puri
13. Sports Officer: Dr. Amreek Singh
14. CTO, NCC: Mr. Anil
15. PO, NSS: Dr. Seema
16. YRC Counsellor: Dr. Pragti
17. Cultural : Ms. Kiran Bala & Mr. Parveen Sharma
18. Scholarship : Ms. Nidhi Bansal
19. Student Counsellor: Ms Harriday Pal Kaur, Ms. Kiran Bala & Ms. Ikwant Kaur
20. Anti Ragging: Dr. Amreek Singh & Ms. Savita